

NOTICE OF CALL FOR BIDS

NOTICE IS HEREBY GIVEN that Sealed Bids will be received and publicly opened in the Commissioner’s Hearing Room, Skagit County Administration Building, Suite 100, 1800 Continental Place, Mount Vernon, Washington 98273, on **Tuesday, November 7, at 11:45am**, or as soon thereafter as possible. Bid proposals will be recorded as to time and date received and secured until the time set or the opening. All bids must be plainly marked on the outside;

Support and Maintenance of existing Skagit County printers and copiers included but not limited to automatic delivery of toners and meter readings.

ITEN FOR BID:

Skagit County has multiple physical sites that require support of printers and copiers. A list of mandatory and desirable requirements can be found on skagitcounty.net under Request for Bids “Request for Bid for Copier & Printer Services”. All printers/copiers need to be supported and maintained. This would include automatic delivery of toner cartridges as well as remote meter readings.

Additional Specifications and questions may be obtained from Skagit County Information Services.

Contact: Amy Gundersen, Staff Assistant II - Telephone: (360) 416-1125

RIGHT TO ACCEPT OR REJECT:

The County shall reserve the right to reject any or all proposals and the right to waive any irregularities or informalities in any proposal, subject to the Laws of the State of Washington and policies of Skagit County, and as may be deemed in the best interest of the County. In particular, the County reserves the right to reject a proposal which is incomplete or irregular, which may exclude any item(s) as may be required by the Bid Documents. **NO PROPOSALS WILL BE ACCEPTED AFTER THE TIME SET FOR RECEIPT OF BID PROPOSALS.**

Skagit County is an Equal Opportunity and Affirmative Action Employer.

Small, Minority, and Women-Owned firms are encouraged to submit bids.

WITHDDRAWAL OF BID:

No proposal may be withdrawn after the time set for the opening thereof unless the Award of the Contract is delayed for a period of forty-five (45) calendar days.

NOTICE GIVEN BY ORER OF THE BOARD OF SKAGIT COUNTY COMMISSIONERS this ____ day of _____, 2023.

Clerk of the Board
Skagit County Commissioners